



K.L.N. COLLEGE OF ENGINEERING, POTTAPALAYAM – 630 612
(An Autonomous Institution Affiliated to Anna University, Chennai)

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref: KLNCE/CoE/ 2024-25/324

17.10.2024

CIRCULAR

All HoDs are requested to conduct Assessment for the V and VII Semester B.E. / B.Tech. candidates for the value added course completed during the Academic Year 2024–2025 (Odd Semester). Kindly make arrangements to collect an amount of Rs. 150/- in the department and submit the same to Accounts Section on or before 24.10.2024 (Thursday), without fail. Also, Kindly send the following details to coe@klnce.edu and hardcopy of the same to CoE office on or before 25.10.2024(Friday).

- I. Head Academics and Principal Approval
 1. Syllabus with Course Code, Course Title & No. of Credits
 2. Time Table
 3. Resource Person Details
- II. Assessment marks with HoD Signature
- III. Photocopy of Fee Receipt

King 17/10/2024
CONTROLLER OF EXAMINATIONS

Principal 18/10/24
PRINCIPAL

Cc to HoDs MECH EEE ECE CSE IT AIDS CSE(CS)
Cc to Academic Head
Cc to Senior Manager Student Section, Account Section
Cc to ISSG
Cc to File

