K.L.N. COLLEGE OF ENGINEERING, POTTAPALAYAM – 630 612
(An Autonomous Institution Affiliated to Anna University, Chennai)

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Estd. 1994

Ref: KLNCE/CoE/ 2024-25/327   29.10.2024

CIRCULAR

Concerned HoDs and Directors are requested to conduct Assessment for the **Value Added Course** (conducted if any) completed for M.B.A., M.C.A. and M.E. candidates during the Academic Year 2024 – 2025 (Odd Semester). Kindly make arrangements to collect an amount of Rs. 200/- per student in the department and submit the same to Accounts Section on or before 07.11.2024 (Thursday), without fail. Also, kindly submit the following details (hardcopy) to CoE office on or before 09.11.2024 (Saturday).

I. Head Academics and Principal Approval

    1. Syllabus with Course Code, Course Title & No. of Credits

    2. Time Table

    3. Resource Person Details

II. Assessment marks with HoD / Director Signature

III. Copy of Fee Receipt

CONTROLLER OF EXAMINATIONS   **PRINCIPAL**

Cc to HoDs   ECE   IT
Cc to Directors   MBA   MCA
Cc to Academic Head
Cc to Senior Manager Student Section, Account Section
Cc to ISSG
Cc to File