FINAL PAPER SUBMISSION FORMAT

1. **Paper should be in MS-Word document**
2. **The maximum number of Pages permitted is Six**

General layout of your paper:
- **Language** must be English – please remove any other language and language fonts.
- **Paper size** must be **LETTER**: 8.5" by 11.0" or 21.6cm by 27.9cm
- **Margins** must be 1.25"(3.2cm) for top, bottom, left, and 0.75" (1.9cm) right margins.
- **Font** must be Times New Roman throughout the document, single-spaced (unless you are using super- or subscripts)
- **Justify** your entire document, **NO** page numberings
- **2 columns** should be used throughout the entire paper **except the title and author info** which should be centered above the 2 columns

Formatting Specific areas of your paper:
- **The title** of your document should be 14pt, **bold**, UPPERCASE, and centered over the 2 columns of your paper if the title occupies more than one line, the subsequent lines should be in single space in the same font.
- **The author information** (Name, affiliation, address, country, e-mail address) should follow the title in 10pt font
- **The body** of your paper should be formatted in **2 columns** with **10pt** Times New Roman font, single-spaced, flowing (newspaper style)
- **The ABSTRACT** section should begin with a 10pt, bold header, followed by a maximum of 200 words, clearly outlining the contribution of your paper(should be in single paragraph).
- **The KEY WORD** section should begin with a 10pt, all caps, bold header, followed by a maximum of 6 key words at the end of abstract.
- **The introduction** should clearly explain the nature of the problem, purpose, and contribution of the paper
- **Tables and graphs** must have a minimum of 8pt type size, line thickness at least 0.13" or 0.3mm.The captions must be title case , centered over 1 or 2 columns of the body text depending on the size of the table or graph.
- **Diagrams and images** must be computer-designed and submitted as **embedded** images in your document. Digitized photographs in 256 grey scale are recommended, however, you can submit color images (they will show up in black and white in the printed proceedings and in color on the CD proceedings.)

• **A conclusion** has to be included at the end of the paper, clearly indicating results, limitations, advantages, and possible applications of your research.
• **An Acknowledgement** can be included after the conclusion if the paper was financially or otherwise supported.
• **References** must be **numbered in the order cited** in the manuscript and indicated in the text by a number in square brackets (e.g. [1]). The correct format for references is:

(Format for Papers)
[1] W.J. Book, Modelling design and control of flexible arms: A tutorial review, *Proc. 29th IEEE Conf. on Decision and Control,* San Francisco, CA, 1990, 500-506

(Format for Journal Papers)
[2] M. Ozaki, Y. Adachi, Y. Iwahori, and N. Ishii, Application of fuzzy theory to writer recognition of Chinese characters, *International*

(Format for Books)
[3] R.E. Moore, *Interval analysis* (Englewood Cliffs, NJ: Prentice-Hall, 1966).

• **Please proof read your final paper carefully before submitting it.**

FORMAT SUMMARY

LETTER SIZE
(8.5" x 11" or 21.6 cm x 27.9 cm)
Page Layout Guidelines

FONTS
Body Text: Times New Roman
Headings: same as body text
ABSTRACT
TEXT – 10 POINT –ITALIC FONT STYLE
MANUSCRIPT TITLE

Type size 14 point
UPPER CASE
BOLD
Centered over two columns of body text
AUTHOR INFORMATION

Author_Name1[1], Author_Name2[2] and **Author_Name3[3]**

[1]*Author_Designation, Organization address, State*
[2]*Author_ Designation, Organization address, State*
[3] *Author Designation, Organization address, State*
E-mail: User Name @ Domain

Type size 10 point
Title case for name, address
Style normal
Centered under the title
HEADINGS
Type size 12 point UPPER CASE
Style **BOLD**
Alignment left
SUBHEADINGS
Type size 12 point TITLE CASE
Style **BOLD**
Alignment left
HEADINGS NUMBERING FORMAT
1 HEADING
  1.1 SUB-HEADING1
  1.2 SUB-HEADING2
    1.2.1 SUB-HEADING of SUB-HEADING2
BODY TEXT
Type size 12 point
Upper and lower case
Style normal
Alignment fully justified
CHARTS, GRAPHS, ILLUSTRATIONS, PHOTOGRAPHS
Type size 8 point minimum
Upper and Lower Case Captions
Style normal
Centered over 1 or 2 columns of body text
Line thickness minimum .013" or .30 mm
Black-and-white line drawings, charts, and graphs Grayscale photographs