K.L.N.COLLEGE OF ENGINEERING, POTTAPALAYAM – 630612

(An Autonomous Institution, Affiliated to Anna University, Chennai)

Guidelines for Mandatory Internship/Industrial Training

- The students should undergo Internship / Industrial Training either 2 weeks / 4 weeks during winter (5^{th} Semester) / summer (6^{th} Semester) vacation to earn 1 credit or 2 credits over and above the total credit requirement as prescribed in the curriculum for the award of degree.
- Credits shall be assigned as follows.

Duration*	Credit(s)
2 weeks	1
4 weeks	2

* **1 week = 40 hours** (Internship / Industrial Training)

- The students shall undergo Internship at a Research organization / University/Industry
- A minimum of one credit shall be earned by completing two weeks of Internship/Industrial Training, either continuously or in two separate slots in the same industry, with a minimum duration of one week for each slot.

Mode of Internship:

1. Physical Mode in the Industry:

Internships/industrial training should be undertaken in physical mode at the premises of any of the following, provided the training is relevant to the student's programme of study (**after due approval from the Head of the Department**):

- Central/State Government organizations and PSUs such as ISRO, DRDO, BHEL, NTPC, TANGEDCO, TANTRANSCO, BSNL, BEL, and other similar organizations;
- Reputed Central or State Government-funded research laboratories like CSIR, CPRI, C-DAC;
- Central or State Government-funded universities or institutions ranked in the latest NIRF rankings;
- Reputed companies that receive technical or financial support from reputed Central/State-funded universities or institutions;
- Companies recognized/certified by Startup India, MSME, ISO, Udyam, or DPIIT.

2. Physical Mode in KLNCE

With prior special approval from a committee constituted by the **Head of the Institution**, students may undertake internships/industrial training in physical mode within the premises of K.L.N. College of Engineering (KLNCE), provided the training is offered by an organization satisfying the eligibility criteria specified under category 1(Mode of Internship)and is relevant to the student's programme of study.

3. Online Mode:

With prior special approval from a committee constituted by the **Head of the Institution**, students may attend internships/industrial training in online mode only when the training is offered by an International/National/State-funded research institution or laboratory, or Fortune 500 company/Listed companies in NSE/BSE related to the programme of study.

Evaluation Procedure:

- The internship/Industrial Training shall carry 100 marks and shall be evaluated through internal assessment only.
- After the successful completion of Internship/Industrial training, the student shall submit a certificate from the Industry / Organization where the student has undergone internship/Industrial training and a brief report as per the template about the internship/industrial training. The report shall include the copy of the certificate as annexure.

  The following may be ensured:
  - ✓ The certificate must bear only the name of the student concerned
  - ✓ Name of the Industry/Organization
  - ✓ The signature of the Authority of the Industry/Organization with Seal
  - ✓ Duration of the training period
- Students shall present their internship/industrial training experience and learning outcomes before a three-member review committee constituted by the Head of the Department
- The committee will evaluate the progress of Internship/Industrial Training and the report submitted by the students. The total marks of 100 shall be arrived as per the Table below.
- Review shall be conducted immediately after the completion of internship/industrial training

Assessment of Internship / Industrial Training

Report	Presentation	Viva -Voce	Total
40 marks	40 marks	20 marks	100 marks

Submission Details:

- The internship/industrial training report with certificate, assessment report and consolidated mark details shall be maintained in the department concerned.
- The consolidated attendance and marks shall be entered in the CoE portal Report four (IV) during VII semester.
- The details of internship/industrial training shall be sent to CoE as per the following format.

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Details of Internship/Industrial Training

Department:

Batch:

S.No	Reg. No.	Name of the Student	Name of the Industry / Organization	Training Period date		Total number of weeks attended	No. of Credits eligible	Total Review Marks (100)
				From	To			

Coordinator HoD Head/Academics Principal

Conditions for Award of Degree

- For the award of the degree, each student should earn minimum 1 credit by attending atleast 2 weeks internship/Industrial training. The students should also secure minimum 50% marks in the assessment.
- The credits earned through this internship /Industrial training shall not be considered for GPA/CGPA calculation.



PRINCIPAL