

K.L.N. COLLEGE OF ENGINEERING, POTTAPALAYAM -630612.

(An Autonomous Institution, Affiliated to Anna University, Chennai)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Title of the Meeting: Post Academic Council meeting Date: 02.10.20.
(Online)

Members Present:

S.No.	Name of the Staff	Designation/Department	Signature
1.	Dr A.V. Ramprasad	Principal	
2.	Dr. R. Alapostharam	Coordinator / IQAC	
3.	Dr. M.R. Ilango	Director / MCA	
4.	Prof. S. Nagammai	HOD/EIE	
5.	Dr. P.R. Vijayalakshmi	Prof. & HOD/CSE	
6.	Dr. S.M. KANNAN	Prof & HOD / EEE	
7.	Dr R.M. Sathishkumar	Prof & HOD - Mech Engg	
8.	Dr. P. UDHAYAKUMAR	Prof & Head / Mech Engg & TPO	

Points Discussed

1. Important points to prepare ACM meeting minutes were discussed.
2. Principal suggested to follow reputed autonomous institution to prepare ACM meeting minutes.
3. All the HODs were requested to come with the points suggested by ACM experts for their department for the next meeting.
4. HODs were requested by Principal to incorporate the suggestions given by ACM experts for their UG & PG courses.
5. Dr. S.M.K. was requested to discuss with all the B&B chairmen and to finalize ACM minutes, AEAP and circulate.

Coordinator / IQAC